

Use of the website is provided by Simon J Mack Office Furniture subject to the following

Privacy and Cookies:

Your privacy is very important to Simon J Mack Office Furniture (Henceforward the “Company”, “We”, “Us”). Simon J Mack Office Furniture is governed by the General Data Protection Regulation (2018)

We have created this Privacy Policy to demonstrate our firm commitment to privacy and security. This privacy policy applies to <https://www.simonjmackofficefurniture.co.uk>, owned and operated by Simon J Mack Office Furniture. This Privacy Policy describes how the Company collects information from all visitors to our website. It also describes your choices regarding use, access and correction of your personal information. This information is not shared with third parties. The Company requests that you read this Privacy Policy carefully.

1. **We collect, store and use the following kinds of personal data:**

- Information about your visits and use of this website;
- Information about any transactions carried out between you and us or in relation to this website, including information relating to any purchase you make of our goods or services;
- Information that you provide to us for the purpose of registering with us and/or subscribing to our services and/or email notifications.

2. Responses to Email Enquiries. When Visitors or Customers send email enquiries to the Company, the return email address is used to answer the email enquiry we receive. The Company does not use the return email address for any other purpose and does not share the return email address with any third party.

3. Special Cases. It is the Company’s policy not to use or share the personal information about Visitors or Customers in ways unrelated to the ones described above without also providing you an opportunity to opt out or otherwise prohibit such unrelated uses. However, the Company may disclose personal information about Visitors or Customers, or information regarding your use of the Services or Websites accessible through our Services, for any reason if, in our sole discretion, we believe that it is reasonable to do so, including: to satisfy laws, such as the Electronic Communications Privacy Act, regulations, or governmental or legal requests for such information; to disclose information that is necessary to identify, contact, or bring legal action against someone who may be violating our Website Terms and Conditions of Use or other user policies; or to protect the Company and our Customers.

4. Cookies and Tracking Technologies. We use cookies or similar technologies to analyse trends, administer the website, track users’ movements around the website, and to gather demographic information about our user base as a whole. Users can control the use of cookies at the individual browser level. Various browsers may offer their own management tools for removing HTMLS.

5. Statistics. As is true of most websites, we gather certain information automatically and store it in log files. This information includes internet protocol (IP) addresses, browser type, internet service provider (ISP), referring/exit pages, operating system, date/time stamp, and clickstream data. We use this information, which does not identify individual users, to analyse trends, to administer the site, to track users’ movements around the site and to gather demographic information about our user base as a whole. We do not link this automatically collected data to personally identifiable information.

6. The Company's Commitment to Data Security. The security of your personal information is important to us. When you enter sensitive information on our contact forms, we encrypt the transmission of that information using secure socket layer technology (SSL). We follow generally accepted standards to protect the personal information submitted to us, both during transmission and once we receive it. No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, we cannot guarantee its absolute security. If you have any questions about security on our Website, you can contact us at enquiries@simonjmackofficefurniture.co.uk.

7. How to Access, Delete or Modify Your Information. Upon request we will provide you with information about whether we hold, any of your personal information. If your personal information changes, or if you no longer desire our service, you may correct, update, or amend it by emailing our Customer Support at enquiries@simonjmackofficefurniture.co.uk. We will respond to your request to access within 30 days.

Administrators of company accounts have the ability to add new users by inputting their name and email address. If a user of the Services desires to have their information modified or deleted, they should contact our Customer Support at enquiries@simonjmackofficefurniture.co.uk. We will respond to your request to access within 30 days. We will retain your information for as long as is needed to provide you with our services. We will retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

8. Testimonials. We display personal testimonials of satisfied customers on our site in addition to other endorsements. With your consent we may post your testimonial along with your name. If you wish to update or delete your testimonial, you can contact us at enquiries@simonjmackofficefurniture.co.uk.

9. Links to 3rd Party Sites. Our Site includes links to other Websites whose privacy practices may differ from those of the Company. If you submit personal information to any of those sites, your information is governed by their privacy policies. We encourage you to carefully read the privacy policy of any Website you visit.

Our Website also includes Social Media Features, such as the Facebook button, such as the Share this button or interactive mini-programs that run on our site. These Features may collect your IP address, which page you are visiting on our site, and may set a cookie to enable the Feature to function properly. Social Media Features and Widgets are either hosted by a third party or hosted directly on our Site. Your interactions with these Features are governed by the privacy policy of the company providing it.

10. We may update this privacy policy from time to time to reflect changes to our information practices by posting a new version on our website. We encourage you to periodically review this page for the latest information on our privacy practices to ensure you are happy. We may also notify you of any changes to our privacy policy by email.

11. Contact Us: If you have any questions about this privacy policy or treatment of your personal data please contact us

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